



**Govindam**  
Serving is our Passion !!

## Details required for a Partnership / LLP Company:

- Copy of PAN & passport size photo of Applicant
- Partnership deed / LLP Agreement
- GST Registration Certificate (3 Pages)
- Company PAN
- Email id
- Mobile No.
- Authorization Letter (Format Attached Below)

### Note:

- ✓ No hard copy needed only Scan Copy is required
- ✓ Required 2 OTP on Mobile & 1 on email
- ✓ Video Verification need to be done – link will be sent to mobile & email provided. it can also be done through Browser Mobile App. Links are given below

App Link for Android to Record the Video

<https://play.google.com/store/apps/details?id=videorecord.vsign>

App Link for IOS to Record the Video

<https://apps.apple.com/in/app/vsign-verify/id1503148469>

Video Verification Link for browser Chrome

<https://ca.vsign.in/videorecordpage>

**For any further clarifications you may call us @ 96999 35868 | 98716 71485 | 81789 55567**

**Govindam Digital Solutions Private Limited**

Reg. Office No. 303, Triveni Complex, Near Hira Sweets, Laxmi Nagar, New Delhi-110092

Email- [info@govindam.in](mailto:info@govindam.in) | Website- [www.govindam.in](http://www.govindam.in)

To be printed on Organization Letterhead with duly Sign and Stamp by the authorize person)

## Authorization Letter for Applying Digital Signature Certificate

Date:

To,  
VSign CA  
2<sup>nd</sup> Floor, Bhavna Building, V.S. Marg,  
Prabhadevi, Mumbai – 400025

I hereby authorize Mr. \_\_\_\_\_ holding mobile number \_\_\_\_\_ to apply for “VSign Digital Signature Certificate” on behalf of our organization (Name of the Organization). I certify the physical verification of the applicant and confirm that the information submitted by him / her is correct to the best of my knowledge.

Name of the Authorizing Person	
Designation of the Authorizing Person	
Identity Details	
Place and Date	
Signature with Company Seal	